

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF DEFENSE MOBILIZATION

DEFENSE MOBILIZATION ORDER-1-21

SUBJECT: PROVIDING FOR A NATIONAL DEFENSE EXECUTIVE RESERVE

By virtue of the authority vested in me by Section 710(e) of the Defense Production Act of 1950, as amended, and by Executive Order 10660, of February 15, 1956, establishing a National Defense Executive Reserve, and in order to facilitate the development of the National Defense Executive Reserve program as part of the program for readiness for any future mobilization, it is hereby ordered:

1. Departments and agencies of the Executive Branch having major mobilization responsibilities are authorized after consultation with the Assistant Director for Manpower, Office of Defense Mobilization, to establish units of the Executive Reserve, select and designate members of such units, and institute programs for their training. Each unit of the Executive Reserve shall be civilian and shall be under the supervision of the head of the department or agency, or an official designated by him and responsible to him for the conduct of the program.
2. An Interagency Executive Reserve Committee is hereby established to advise the Director of the Office of Defense Mobilization on the coordination of programs of the several Executive Reserve units, so that a reasonable uniformity in administration, training methods, and adequacy of coverage of mobilization functions can be assured. The Chairman of this Committee shall be designated by the Director of the Office of Defense Mobilization. The members shall be appointed by the Assistant Director for Manpower, ODM and shall be from among the persons designated to direct the programs in the participating agencies.
3. There is also established an Advisory Committee to the Director of the Office of Defense Mobilization drawn from persons in private life to assist him in the furtherance of the program.
4. Members of the Reserve units shall be drawn as appropriate from all segments of the economy, for example from industry, agriculture, labor, the professions, professional societies, and from private and public institutions. They may include persons serving in government on a full- or part-time basis. Reservists shall be persons with broad experience in such important functional areas as production, manpower, transportation, etc., and qualified to participate in an executive capacity in such areas in the event of an emergency. The numbers of Reservists shall be limited to those for which there is a demonstrable need in essential mobilization functions.
5. Each department and agency shall be responsible for avoiding the issuance of invitations to persons already in the Reserve and avoiding excessive governmental demands on a single employer. To assist the departments and agencies in this responsibility, a central register of Reserve members will be maintained by the Civil Service Commission for reference. Each department shall notify the Commission of persons designated as members of the Reserve.
6. Each member of the Reserve will be asked to submit a statement of

understanding containing

- (1) A statement of the Reservist's willingness to attend a course of training at least once a year at Washington or regional points; ODM-15139
- (2) A statement of the Reservist's immediate availability for assignment in the event of a national emergency barring unforeseen and overriding reasons to the contrary;
- (3) The concurrence in (1) and (2) above of the Reservist's private employer, or in the case of a government employee, of a responsible official of his agency; ODM-15139
- (4) A statement that the Reservist will notify the designating department or agency when his employment or personal status changes in such a manner as to make it unlikely that he would be available for full-time service in the event of national emergency.

7. The degree of security clearance necessary for each Reservist will be determined by the department or agency involved in accordance with existing security standards. The official designation of Executive Reservists will be withheld until such security clearance is obtained.

8. Each Department and agency establishing a unit of the Reserve shall establish a training program which shall include, but not be limited to, orientation sessions; continuous and up-to-date information on the government organization and program planned in the event of mobilization; information to keep the Reservist fully abreast of developments in his field which affect the capacity of the United States to mobilize its resources in an emergency. The training programs will be carried out at Washington and regional levels and will include the actual participation in the testing of mobilization plans at relocation sites. Appropriate manuals or handbooks shall be maintained. The Civil Service Commission shall assist in preparation of these materials as required.

9. With respect to training activities under the reserve program, reservists who are not full-time Government employees are exempt in accordance with the provisions of Executive Order 10660 from the operation of sections 281, 283, 284, 434, and 1914 of Title 18, United States Code, and section 190 of the Revised Statutes (5 U.S.C. 99). Reservist training within the meaning of this section shall not include advising, consulting or acting on any matter pending before the department or agency concerned. In the event that proper training of the reservist who is not a Government employee entails one or more of such activities, he shall be appointed by such department or agency under appropriate authority, including sections 710(b) and 710(c) of the Defense Production Act of 1950, as amended. With respect to such activities, exemption from the operation of the conflict of interest statutes will depend upon the provisions of the statute and regulations under which the appointment is made.

10. Each department and agency having a unit of the Executive Reserve shall report annually to the Director of the Office of Defense Mobilization regarding the organization, training, and state of readiness of its Executive Reserve Unit, indicating its size, composition, and representation, together with recommendations thereon.

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